

**Parks Committee Meeting**  
**April 14, 2015 9:00 a.m.**  
**Courthouse Conference Room A231**

**Call to Order:** Chairman called the meeting to order at 9:00 a.m.

**The meeting was properly announced.**

**Roll Call:** Committee Members: Bob Eggebrecht, Lori Djumadi, Jake Roseberry, Marge Edwards, and Robin Skala. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Administrative Clerk, Darren Tolley – Petenwell Park Manager, Tim Hodkiewicz – Outlying Caretaker, Paul Pisellini – County Board Member, Wally Sedlar – County Conservationist, Tom Pierce, Robby Yost, and Jerry Marks – Concerned Citizens. Cindy Philippi – County Clerk, Interim Dir. of Finance at 9:20 a.m.

**Approve Agenda:** Motion by Edwards/Skala to approve the agenda as presented. Motion carried by unanimous vote.

**Approve Minutes:** Motion by Edwards/Roseberry to approve the revised February 10 & 25, 2015 & March 10, 2015 minutes as presented. Motion carried by unanimous vote.

**Discussion Items:**

- 1. Public Participation on Agenda Items:** None at this time.
- 2. Committee Member Reports:** Edwards inquired about the faded out sign(s) on Hwy Z for Petenwell Park and was informed the Highway Dept. is in charge of those; however, the Department will contact them for replacement.
- 3. Approved Capital Expenditures for 2015:** Director distributed a copy of the 2015 approved capital expenditures for 2015. Discussion followed. Motion by Edwards/Djumadi for the Director to have the required paperwork done and mailed in to DNR by the end of the week for reimbursement on the Petenwell ATV land acquisition project. Chairman denied motion as agenda item was under discussion only. Djumadi made a motion to freeze the \$60,000 in the 2015 County Board approved ATV capital improvement account for the ATV campground until the check has been received from the DNR for the land acquisition grant. Chairman denied motion as before since agenda item was under discussion only.
- 4. Trails Report:** Jerry Marks, Monroe Prairie ATV Club, is requesting Adams County open up an ATV trail on County owned land that adjoins Inn of the Pines property for approximately 150 feet. This will allow ATV'ers access to businesses for food, gas, etc., benefiting both the public and the businesses. Trails Coordinator explained that this would be a County sponsored trail, not State funded, but would be maintained by the Club(s) as usual. Discussion followed. Item will be placed on May's agenda for action. Djumadi asked about current ATV maps. Coordinator reported he is working with Meteor Timber Co. on trails expansion. Meteor has tentatively approved 90% of the requested 2015 trail area. Adams County is still waiting to find out what area has not been approved. New maps will be developed once this is completed and it is hoped they will be available before the end of May. The Director has been informed by a realtor that all Meteor properties are for sale with intent to sell within 4 years; however this has not been confirmed by the Department. The DNR typically requires a 3-5 year lease on properties they approve for development.

Jerry Marks and Tom Pierce left meeting at this time.

**Discuss and/or Act on the Following Agenda Items:**

- 1. Resolution requesting State of Wisconsin DNR funding from the State snowmobile and ATV/UTV program.** Director reviewed proposed Resolution with Committee. Discussion followed. Motion by

Edwards/Skala to approve the Resolution requesting State of Wisconsin DNR funding from the State snowmobile and ATV/UTV program. Motion carried by unanimous vote. Committee signed Resolution.

2. **Correspondences/Special user facilities request(s):** Motion by Roseberry/Skala to approve Candy Chapman's/Big Roche-A-Cri Advisory Group's request to close the west end ramp for approximately 6 hours on June 27, 2015, to cleanup weeds. Motion carried by unanimous vote.
3. **Town of Rome Meeting Regarding Transferring County Public Recreational Facilities/Grounds Over to Town of Rome and the Benefits/Costs Involved:** Djumadi excused herself from this agenda item. Director met with Terri Anderson/Town of Rome for discussion/informational purposes only. Numerous entities would need to be involved / provide approval before any property transfers could happen. Director will be sending a correspondence to the Town of Rome and copies to Parks Committee, Property Committee, and the Land & Water Department. Mr. Pisellini stated the Property Committee has final say as to what is done with the property. Phillippi suggested offering the dams along with the County Parks to the Town of Rome. Edwards stated to let the Town of Rome know about all the other issues and departments involved including the dams.

Robby Yost left meeting at this time.

4. **Seasonal/LTE Hiring:** Vacant positions have been advertised for; however, not many applicants have been received so vacant positions will be posted for another week. High school diploma requirement should be removed from the Park Aide entry level job description.
5. **Employee Status Report(s):** Covered above.
6. **Administrative Clerk Reclassification:** Motion by Edwards/Djumadi to deny request as appropriate signatures are needed on the justification form. Discussion followed. Skala stated support for an upgrade. Item to be placed on May agenda. Motion carried by unanimous vote.
7. **Equipment Purchase(s), Capital Expenditures:** Motion by Djumadi/Edwards to approve the purchase of the Ranger ETX from Country Sports, WI Rapids, WI not to exceed \$9500.00. Motion carried by unanimous vote.  
Motion by Djumadi/Edwards to approve the purchase of a John Deere Compact 4052R tractor with attachments from Riesterer & Schnell, Westfield, WI for \$51,585.94 on a two year lease taking \$1792.97 out of the capital improvement beach and parking lot upgrades budget for 2015. Second payment will be budgeted for 2016. Motion carried by unanimous vote.
8. **Revenue Report, Expense Check Summary Report, and Expenditure Report:** Committee reviewed, discussion followed. Director to check on health insurance line item.
9. **Financial aid Request for Petenwell Park West End Development:** Motion by Edwards/Skala to approve Director applying for matching funds grant for the Petenwell Park project. Motion carried by unanimous vote.
10. **Future Agenda Items:** Town of Rome Land Request, Administrative Clerk Reclassification.
11. **Set Next Meeting Date:** May 12, 2015, 9:00 a.m., Courthouse Room A231.
12. **Adjournment:** Motion by Skala/Edwards to adjourn at 11:28 a.m. Motion carried by unanimous vote.

Submitted by,

Marge Edwards  
Secretary

Minutes prepared by Rita Kolstad, Parks Administrative Clerk.  
These minutes have not been approved by the Parks Committee.

